



WORTHINGTON 17th-CENTURY PROJECT

DISPATCH OF DOCUMENTS TO MEMBERS

The questionnaire concerning “Dispatch of Information” dated 3 January 2007 was answered by 11 members, who expressed their views as follows:

- (a) on the dispatch of permanent volumes, one member was in favour of the information being sent by e-mail, whilst all the rest were in favour of the information being in paper form and sent by post.
- (b) on the dispatch of current information, all members who have e-mail facilities were in favour of dispatch by e-mail while all other members were in favour of paper form.

Future distributions

The following procedure has therefore been decided for future distributions of documents to members:

- (a) Permanent volumes – Each member will be sent one copy in paper form, but an additional copy will be sent by e-mail to any member making a specific request.
- (b) Current information – Each member who has e-mail facilities will be sent the information by e-mail. All other members will be sent the material in paper form.

This arrangement will save significant postage costs.

Philip M. Worthington
Secretary & archivist